Brussels, 10/01/2023

The Green European Foundation is currently seeking a full-time

Deputy Editor-in-Chief for the Green European Journal

About the Green European Journal

The Green European Journal is Europe's political ecology magazine. Its editorial project is guided by the principles of an open, sustainable, social and feminist Europe. In print and online, it publishes articles which track political currents and ideas offering fresh perspectives and analysis. Its print editions come out twice a year, while articles and interviews are published online every week. Editorially independent, it has published in over 25 languages since its foundation in 2012 and collaborates with partners across Europe to connect new audiences and open up spaces for debate. Based at the Green European Foundation, the spirit of the magazine is that of a broad conversation about political ecology and what it means for our society, today and for the years to come. See www.greeneuropeanjournal.eu.

The Green European Foundation (GEF) is a European level political foundation funded by the European Parliament. GEF cooperates in full autonomy with European Green actors such as the European Green Party and the Green Group in the European Parliament in pursuit of its mission to encourage European citizens to participate in European political discussions. As a forum for cooperation at the European level, GEF works closely with its national member foundations and aims to strengthen the Green political movement and green ideas in Europe. See www.gef.eu.

About the role of the Deputy Editor-in-Chief

The Deputy Editor-in-Chief supports the Editor-in-Chief in the production and development of the Green European Journal (both its online and print editions). The Deputy Editor-in-Chief plays a key role in managing and editorial processes and work across the journal team. They work to ensure the quality of the journal's content, expand its readership, and generally develop the publication.

A special emphasis is placed on editorial excellence and judgement (clear feedback with authors on content and form, precise copyediting and proofreading, and fresh and timely ideas for commissioning), effective coordination (coordinating editorial workflows, implementing the publishing calendar, and overseeing editorial work), and strong networking skills (developing and maintaining relations with partner publications).

The Deputy Editor-in-Chief is supervised by the Editor-in-Chief and works alongside other members of the journal team and in good cooperation with the rest of the Green European Foundation team.

Main responsibilities and tasks

- ✓ Editing engaging articles and interviews and liaising with contributors
- ✓ Coordinating editorial process, workflows and calendar for both the online journal and print editions
- ✓ Developing and maintaining cooperation with other publications and partners
- ✓ Bringing ideas for articles and commissioning contributions
- ✓ Support to budget oversight and management
- ✓ Developing concepts for events and debates

- ✓ Overseeing contacts with service providers and tenders
- ✓ Representing the journal externally in meetings and events
- ✓ Cooperating with the communications team on the promotion of articles and events
- ✓ Occasionally writing articles and contributing to editorials

Qualities and experience sought

- ✓ At least 3-5 years of relevant professional experience in journalism, publishing and/or in a relevant position within a political journal or magazine or similar political organisation
- ✓ Thorough understanding of the workings of a publication/journal, including experience in contributing to editorial content from developing the concept and vision to overseeing full production on time and budget
- ✓ Excellent editing and writing skills, with strong attention to detail
- ✓ Excellent written and oral communication skills, suited for an intercultural environment
- ✓ Fluency in English and at least one other major European language; any additional languages are an asset
- ✓ Good knowledge of the current European politics, debates and history
- ✓ Good knowledge of the Green movement's history, ideas and values, and current developments
- ✓ Taste for networking, exploring and building partnerships with different actors across Europe
- ✓ Able to work in a team with a developed sense of responsibility and independence
- ✓ Adherence to GEF's mission and team values (solidarity, respect, openness, sustainability, autonomy and transparency)
- ✓ Proactive attitude and problem-solving skills
- ✓ Willingness to travel, availability for occasional work outside regular office hours

What we offer

- ✓ A full-time (38h/week) position
- ✓ A permanent contract
- ✓ A salary defined by GEF's salary scale, taking into account the prior experience of the candidates
- ✓ Meal vouchers, transport remuneration, phone remuneration and home office allowance
- ✓ Other advantages such as 13th month, flexible working hours, extra holidays and training budget
- ✓ An open, positive and engaging working atmosphere in an international environment

Starting date: as soon as possible

Office location: Brussels, Belgium

How to apply

Interested candidates should apply by **29th January 2023** 23h59 using this form.
The application must include a current CV and a cover letter outlining the motivation for this position, both comprised in a **single pdf document** which includes first and last name of the candidate in the document name.

- ➔ Writing samples can be included but are not required.

The interviews for the position will take place in Brussels or online in February 2023.
In case of questions, please send an e-mail to giovanna.lamarca@gef.eu.

** GEF strives to be an equal opportunities employer. We are committed to equality of opportunity and non-discrimination for all applicants. We value diversity regardless of gender, race, religious beliefs, nationality, ethnic/national origin, sexual orientation, age, marital status or disability.*

This position is open to EU and non-EU citizens.